



REBECCA OTTO
STATE AUDITOR

STATE OF MINNESOTA

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INDEPENDENT AUDITOR'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Board of County Commissioners
Nicollet County

We have performed the procedures enumerated below, which were agreed to by the Nicollet County Board of Commissioners, to the accounting records of the Nicollet County Auditor/Treasurer as of January 5, 2007, solely to assist the County Board of Commissioners in witnessing and attesting to the transfer and delivery of accounts, books, vouchers, and funds from the outgoing County Auditor/Treasurer to his successor, pursuant to Minn. Stat. § 385.06. This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of Nicollet County. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

- We counted the cashiers' and vault cash at the Nicollet County Courthouse on February 5, 2007.

Total change funds counted	\$	750.00
Total current receipts counted		131.00
Prepared deposits counted		45,627.46

Cash on hand (current receipts and prepared deposits) were reconciled to receipts written.

- We obtained bank account and investment confirmations.

Checking account bank balances confirmed were traced to bank reconciliations.

Confirmed investment balances were traced to the County Auditor/Treasurer’s cash and investment records. All bank accounts and investment accounts were confirmed.

- We reviewed the checking account reconciliations.

All material reconciling items were tested and found to be valid.

- We reviewed the reconciliations of cash on deposit and investments to the balances in the respective general ledger accounts as of January 5, 2007.

County Auditor/Treasurer cash and investment records agree with the cash balances in the general ledger and do not require adjustment.

A summary of cash and investments at January 5, 2007, under the County Auditor/Treasurer’s control is:

Change funds	\$	750.00
Checking and savings accounts		11,987,110.47
County investments		<u>7,358,490.61</u>
 Total	 \$	 <u><u>19,346,351.08</u></u>

All of the above balances were tested and were reconciled to general ledger accounts at January 5, 2007.

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We were not engaged to, and did not, perform an audit of the records of the County Auditor/Treasurer with respect to the transfer and delivery of accounts, books, vouchers, and funds from the outgoing County Auditor/Treasurer to his successor, the objective of which would be the expression of an opinion on those items and accounts. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board of County Commissioners and Nicollet County and is not intended to be, and should not be, used by anyone other than those specified parties.

/s/Rebecca Otto

REBECCA OTTO
STATE AUDITOR

March 7, 2007

/s/Greg Hierlinger

GREG HIERLINGER, CPA
DEPUTY STATE AUDITOR