



## Pension Division Newsletter

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- *FRPAS Version 1.1.7*
  - *Online Reporting Forms – Helpful Hints*
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**Please remember that reporting forms are due by June 30!**

### *FRPAS Version 1.1.7*

A new version of FRPAS, the Fire Relief Pension Accounting System, is now available on the State Auditor's website ([www.auditor.state.mn.us](http://www.auditor.state.mn.us)). If you are already using FRPAS download and install just the patch. It is important that you install the new version of FRPAS since the 2006 Schedule will not calculate correctly without the update.

If you would like a CD with either the full version or the patch mailed to you, please contact Gail Richie at [Gail.Richie@state.mn.us](mailto:Gail.Richie@state.mn.us).

### *Online Reporting Forms – Helpful Hints*

A reminder that the Excel online forms are available on the State Auditor's website at [www.auditor.state.mn.us/pensiononline](http://www.auditor.state.mn.us/pensiononline). If your relief association has not received a username and password please contact the Pension Division to obtain your login information. Once you have completed the online forms please upload them, one at a time, by going to the pension online website and following the instructions. You will receive confirmation for each form that has been successfully uploaded. If you receive an error message during the upload process close your web browser, re-open, and try to upload the file again. If an error persists, please contact one of the pension analysts listed at the bottom of this newsletter for assistance. Keep in mind that the forms may take a few minutes to upload, depending upon your internet connection.

Please also remember to email, fax or mail the signature pages, audit report or attestation, copies of bylaw changes and approvals along with any other reporting information. The 2005 Schedule and Maximum Benefit Worksheet must also be submitted by email, fax or mail. The 2006 Schedule and Maximum Benefit Worksheet can be submitted online. If you choose to email this information please send it to Gail Richie at [Gail.Richie@state.mn.us](mailto:Gail.Richie@state.mn.us).

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