

Performance Measures Resolution
Otter Tail County Resolution No. 2012-42

Commissioner Johnson offered the following and moved for its adoption:

WHEREAS, Otter Tail County has adopted and implemented the minimum 10 performance measures developed by the Council on Local Results and Innovation

WHEREAS, Otter Tail County has implemented or is in the process of implementing a local performance measurement system as developed by the Council on Local Results and Innovation

WHEREAS, Otter Tail County has or will report the results of the 10 adopted measures to its residents before the end of the calendar year through publication, direct mailing, posting on the entity's website, or through a public hearing at which the budget and levy will be discussed and public input allowed

WHEREAS, Otter Tail County has or will survey its residents by the end of the calendar year on the services included in the performance benchmarks.

NOW, THEREFORE BE IT RESOLVED, that Otter Tail County approves the participation in the Performance Measurement Program and the results of the performance measures adopted by Otter Tail County in 2011.

Commissioner Fruenking seconded the motion, and upon being put to a vote, was carried as follows:

Yea 5
Nay 0
Absent

Dated: June 26, 2012

OTTER TAIL COUNTY BOARD OF COMMISSIONERS

By: Leland R. Rogness
Leland R. Rogness, Board of Commissioners

Chair

Attest: Larry Krohn

Larry Krohn, Clerk

Otter Tail County

2012 Performance Measures

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Performance Measures for Otter Tail County Public Safety**Public Safety:**

Part I and II crime rates

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>Change 2010 to 2011</u>
Homicide	0	0	2	+ 200 %
Manslaughter	0	0	0	NC
Crim. Sexual Child Victim	31	27	37	+ 37 %
Crim. Sexual Adult Victim	13	8	14	+ 75 %
Robbery	0	0	4	+ 400 %
Domestic Assault	46	57	72	+ 26 %
Assaults – Other	47	45	39	- 14 %
Terroristic Threats	33	40	31	- 22 %
Burglary	177	132	159	+ 20 %
Theft	275	240	257	+ 7 %
Motor Vehicle Theft & Tamp.	31	19	22	+ 15 %
Arson	5	3	1	- 66 %
Forgery & Counterfeiting	7	11	10	- 10 %
Fraud – Others	50	53	54	NC
Fraud – Checks	35	36	63	+ 75 %
Stolen Property Offenses	3	2	4	+ 100 %
Vandalism	308	248	145	- 42 %
Trespass	50	45	54	+ 20 %
Littering	29	30	20	- 33 %
Weapons Offenses	3	10	4	- 60 %
Other Sex Offenses	4	4	5	+ 25 %
Drug Violations	57	60	84	+ 40 %
Vulnerable Adults	33	20	27	+ 35 %
Child Abuse & Neglect	192	190	161	- 16 %
Driving Under Influence	135	169	158	- 7 %
Liquor Law Violations	118	102	57	- 44 %
Public Peace	148	158	154	- 3 %
Juvenile Runaway	25	14	41	+192 %
Harassment/Protection Ord.	43	57	60	+ 5 %
Gross. Misd. Traffic Violation	52	23	35	+ 52 %
All other offenses (Part I & II)	32	42	42	NC
Total	1,982	1,845	1,816	- 2 %

Performance Measures for Otter Tail County Probation/Corrections

Probation/Corrections

Adult offenders who are placed on formal, supervised probation to County Probation will be tracked for three years following their discharge to determine if they have a new felony level conviction in the State of Minnesota.

	<u>2009</u>	<u>2010</u>	<u>2011</u>
Cases Closed	78	76	101
Subsequent felony convictions	6	5	3
Percentage	7.69%	6.58%	2.97%

Performance Measures for Otter Tail County Public Health

Public Health

A trend analysis will be performed on a variety of data sets that will indicate improvement of measures related to use of alcohol, tobacco, and other drugs; physical activity, nutrition, unplanned pregnancy, birth outcomes, breastfeeding rates, access to health insurance, immunization rates other communicable diseases, lead and radon detection, preventive health practices, and increasing or sustaining existing levels of life expectancy.

Unplanned Pregnancy, Birth Outcomes, Breastfeeding Rates

	<u>Number of Births</u>				<u>Birth Rate per 1,000 Population</u>			
	1991- 1995	1996- 2000	2001- 2005	2006- 2010	1991- 1995	1996- 2000	2001- 2005	2006- 2010
State of Minnesota	324,810	326,784	346,241	358,596	14.4	13.8	13.7	13.7
Otter Tail County	2,942	2,870	2,943	3,126	11.3	10.4	10.1	10.9

	<u>Births to Unmarried Women- Percent</u>				<u>Number of Infant Deaths^a by Birth Year</u>			
	<u>Low Birth Weight (less than 2,500 grams), Singletons - Number</u>				<u>Low Birth Weight (less than 2,500 grams), Singletons - Percent*</u>			
	1991- 1995	1996- 2000	2001- 2005	2006- 2010	1991- 1995	1996- 2000	2001- 2005	2006-2010
State of Minnesota	13,637	14,078	15,811	16,745	4.3	4.5	4.7	4.8
Otter Tail County	111	118	115	131	3.9	4.2	4.0	4.3

	<u>Premature Births (less than 37 weeks gestation), Singletons - Number</u>				<u>Premature Births (less than 37 weeks gestation), Singletons - Percent*</u>			
	1991- 1995	1996- 2000	2001- 2005	2006- 2010	1991- 1995	1996- 2000	2001- 2005	2006-2010
State of Minnesota	20,977	20,954	24,373	24,942	7.2	7.4	8.1	8.1
Otter Tail County	181	216	184	160	6.9	8.1	6.7	5.5

	<u>Receiving Prenatal Care in the 1st Trimester - Percent</u>				<u>Mothers who Smoked during Pregnancy - Percent</u>			
	1991- 1995	1996- 2000	2001- 2005	2006- 2010	1991- 1995	1996- 2000	2001- 2005	2006-2010
State of Minnesota	82.4	84.3	85.9	86.0	14.4	12.3	10.2	9.8
Otter Tail County	82.6	81.6	85.7	90.4	17.3	18.6	15.7	10.2

	1991- 1995	1996- 2000	2001- 2005	2006- 2010	1990- 1994	1995- 1999	2000- 2004	2005-2009
State of Minnesota	23.3	25.4	27.9	32.9	2,340	1,990	1,728	1,893
Otter Tail County	21.4	25.2	28.8	28.0	27	16	15	6

Levels of Life Expectancy,

	Age Adjusted Death Rate per 100,000 Population				Crude Death Rate per 100,000 Population			
	1991- 1995	1996- 2000	2001- 2005	2006- 2010	1991- 1995	1996- 2000	2001- 2005	2006- 2010
State of Minnesota	812.9	783.1	714.0	663.2	797.6	788.0	743.4	723.1
Otter Tail County	772.9	769.6	721.4	651.4	1,139.2	1,153.2	1,111.5	1,091.0
	Age Adjusted Death Rate - Males				Age Adjusted Death Rate - Females			
	1991- 1995	1996- 2000	2001- 2005	2006- 2010	1991- 1995	1996- 2000	2001- 2005	2006- 2010
State of Minnesota	1,038.2	967.7	861.8	794.6	655.3	649.9	602.3	561.8
Otter Tail County	979.6	956.6	894.8	806.0	606.9	613.6	578.1	525.0
	Heart Disease, Number				Heart Disease, Age Adjusted Death Rate			
	1991- 1995	1996- 2000	2001- 2005	2006- 2010	1991- 1995	1996- 2000	2001- 2005	2006- 2010
State of Minnesota	51,979	47,283	41,236	36,893	234.2	196.4	154.1	126.6
Otter Tail County	998	873	807	759	249.4	204.0	174.4	154.8
	Cancer, Number				Cancer, Age Adjusted Death Rate			
	1991- 1995	1996- 2000	2001- 2005	2006- 2010	1991- 1995	1996- 2000	2001- 2005	2006- 2010
State of Minnesota	42,528	44,447	45,206	46,841	196.3	191.6	178.2	169.6
Otter Tail County	646	763	714	708	175.6	195.3	168.4	158.1
	Stroke, Number				Stroke, Age Adjusted Death Rate			
	1991- 1995	1996- 2000	2001- 2005	2006- 2010	1991- 1995	1996- 2000	2001- 2005	2006- 2010
State of Minnesota	14,712	14,620	12,865	10,566	65.3	59.8	47.6	36.2
Otter Tail County	219	246	252	207	52.8	54.2	50.5	39.2
	Unintentional Injury, Number				Unintent. Injury, Age Adjusted Death Rate			
	1991- 1995	1996- 2000	2001- 2005	2006- 2010	1991- 1995	1996- 2000	2001- 2005	2006- 2010
State of Minnesota	7,710	8,596	9,363	10,100	33.0	35.1	35.6	36.2
Otter Tail County	95	137	125	129	33.8	42.4	37.3	35.9

Immunization Rates & Other Communicable Diseases

	4+ DTaP	3+ Polio	1+ MMR	Completed Hib	3+ Hep B	1+ Varicella	Completed Prevnar	Vaccine Series
State of Minnesota	74.3%	54.7%	85.7%	77.8%	61.6%	84.1%	83.2%	58.1%
Otter Tail County	72.9%	85.6%	88.2%	84.4%	90.3%	66.7%	87.5%	46.0%

Data compiled from Minnesota Health Statistics Reports

Otter Tail County (Only 3 counties in Minnesota have lower rates than Otter Tail County)**Vaccine Preventable Diseases**

	2010	2011
Mumps	0 cases	0 cases
Pertussis	4 cases	2 cases
Hepatitis A	0 cases	0 cases
Hepatitis B	1 case	0 cases

Sexually Transmitted Diseases

Chlamydia	9 cases	51 cases
Gonorrhea	6 cases	3 cases
Syphilis	0 cases	0 cases
HIV	0 cases	0 Cases

Notifiable Conditions

Campylobacteriosis	9 cases	17 cases
Giardiasis	6 cases	2 cases
Lyme Disease	7 cases	14 cases
Human Anaplasmosis	2 cases	6 cases
West Nile	0	0
Salmonellosis	8 cases	2 cases
Shigellosis	1 case	0 cases
Tuberculosis	0 cases	0 cases

Chronic Health Conditions and Injuries

	2010	2011
Breast Cancer	138	138
Colorectal Cancer	141	132
Lung Cancer	141	144
Prostate Cancer	251	261
Other Cancers	446	475
Traumatic Brain Injury	28	29
Nonfatal Spinal Cord Injury	0	2

Data compiled from Minnesota Health Statistics Reports

Nutrition & Breastfeeding Rates**WIC Performance Measures**

	2010	2011
Unduplicated enrollment		2456
Children Overweight		17.2%
Children Obese		12.1%
Women Overweight/Obese		55.4%
Infant was ever breastfed		74.9%

Lead & Radon Detection**Environmental Indicators**

	2009 table	2010 table
Elevated lead levels	6	20
Elevated radon test levels		41-50% of tests

Data compiled from Minnesota Health Statistics Reports

Performance Measures for Otter Tail County Human Services¹

Income Maintenance Programs

66.58% Percentage of approved food & income support applications processed on time.
(Food & Income Support)²

76.7% Three- year self-support index (MFIP/DW)³

54.2% TANF work participation rate (MFIP)⁴

54.2% Workforce participation rate among MFIP and DWP recipients.

Other Information:

Health Care Programs

64.89% Percentage of approved Medical Assistance applications processed on time (Health Care Eligibility Medical Assistance)⁵

Other Information:

Child Support Programs

91% Percentage of cases with a child support order established (Child Support)

72% Percentage of cases with current support collected (Child Support)

Other Information:

Child Care Assistance Program

22.83%*Percentage of Basis Sliding Fee (BSF) allocation spent (Child Care Assistance Program assessed in the context of the size of a county's waiting list).

Other Information: * This figure is based on data as of 05/31/12. Statewide, the % of allocation spent as of this date was 36.67%. Based on an assumption that budget expenditures average 8.33% per month, allocation spending should be at 41.67% of the budget as of May 31, 2012.

Child Protection/Child Welfare Program

Percentage of child protection assessments or investigations that are initiated within statutory time frames (Child Welfare)

33% Traditional Investigation

50% 24- Hr. Response Investigation

80.5% Family Assessment

0% Percentage of children experiencing a recurrence of maltreatment within 12 months. (Child Welfare)

100% Percentage of children where there is a recurrence of maltreatment within 12 months following an intervention

100% Percentage of children in foster care who are reunified with their parents within 12 months (Child Welfare)

Other Information: Information is from 2012 Quarter.

¹ Unless otherwise specified, all Human Service Performance Measures represent data collected as of May 2012.

² In May 2012, 247 of 371 food and income support applications processed within DHS established timelines of 30 days

³ Definition of Self-Support Index: the percentage of MFIP/DWP cases off cash assistance or working 30 or more hours per week three years after a baseline quarter.

⁴ Definition of TANF Work Participation Rate: The average monthly percentage of MFIP cases funded by the federal TANF program (and, therefore, required to meet work participation requirements) that successfully complete and document the required number of hours in approved work or work-related activities in the given month.

⁵ In May 2012, 549 of 846 Medical Assistance applications were processed within DHS established timeline of 45 days

Adult Mental Health

NR* Percentage of clients with a serious mental illness who are in the community and not re admitted within 180 days after discharge from an inpatient psychiatric setting (Adult Mental Health applies to clients in a DHS supervised program, including Community Behavioral Health Hospitals, state contracted beds, or a community hospital patients receiving DHS administered inpatient services).

Other Information: * NR (No Response): To date, our county and region has not been collecting this data. We are in communication with the Minnesota Department of Human Services and have requested this information for CY2011.

Children’s Mental Health

71 children Number of children receiving county mental health services per capita (per 10,000 children in county) (Children’s Mental Health Services)

21 children Percentage of children involved in the child welfare and juvenile justice systems that receive a mental health screening (Children’s Mental Health Services)

Other Information: Information on the 71 was taken from work group stats by program for first quarter 2012.

Chemical Health/Chemical Dependency

NR* Average number of days elapsed between chemical dependency assessment and first authorized date of chemical dependency treatment (Chemical Health CCDTF cases only)

Other Information: * -NR (No Response): To date, our county has not been collecting this data. As of 07/01/12, we will begin tracking this data and will review on a quarterly basis.

Long Term Care Services

54% Percentage of elders receiving publicly funded long term care who live in community versus institutional settings (Adult/Aging Services)

Other Information: Otter Tail County serves 353 elderly in the community versus 300 in institutional settings.

Disability Services

93.5% Percentage of people with disabilities receiving publicly funded long term care who live in community versus institutional settings (Disability Services)

(Measure was determined by reviewing client data for whom Otter Tail County served as the County of Financial Responsibility (CFR))

Other Information:

- 24 Individuals SNF under the age of 65 (As of May 24, 2012 Report)
- 6 Individuals ICF/DD (As of May 24, 2012 Report)
- 155 Individuals DD Waiver Recipients (CY 2011)
- 283 Individuals CAC/CADI/BI Recipients (CY 2011)

Per Capita Cost Report⁶

- \$1,788 Total human service costs per capita (includes DHS payments to vendors/clients on behalf of counties; county public aid/purchased service costs; county personnel costs; and county non personnel costs)⁷
- \$ 118 County human service costs per capita (county public aid/purchased service costs, county personnel costs, county non-personnel costs. Excludes DHS payments to vendors/clients on behalf of counties).⁸
- \$ 21 County human service costs for support programs per capita
- \$ 12 County human service costs for health programs per capita
- \$ 84 County human service costs for social service programs per capita

Performance Measures for Otter Tail County Auditor**Taxation:**

Level of assessment ratio.

Sales Ratio Studies⁹

In jurisdictions with limited sales, a five year report is reviewed to measure the level of assessment over a longer time period. The five year report individually lists the original actual median ratios and State Board median ratios for the five most recent sales ratio study periods, among other information. The report is created at the jurisdiction level for certain types of property, including residential/cabin, apartment, and commercial/industrial. It applies what is called the "three strikes test" to provide some insight into changes to the levels of assessment, as well as any actions the assessor took to change the level of assessment in each year during this time period.

The three factors measured are:

- Whether there were two or more years with six or more sales in the five-year history. If there were, it can be assumed that the assessor had to respond to the results in those years and thus that market was addressed.
- Whether half of the years with sales (at least 2 of 5) have acceptable ratios (State Board ratios between 90 and 105 percent). If there were, it can be assumed that even though there are limited sales, the values placed on those properties have historically been in line with the market.
- Whether the un-weighted average ratio of the years with sales falls within the acceptable range (90 to 105 percent). If it does, it can be assumed that taking all the sales over time into account (thus enlarging the study size); the values placed on those properties were in line with the market.

The results of the "three strikes test" are reported on the five year report. If a county does not pass at least one of the three tests for a certain property type in that jurisdiction, that jurisdiction is flagged on the report. The state board may order a change to the assessment based on the test, but the report is primarily utilized to identify instances where the county is not taking steps to review and improve assessment where there are limited or no sales.

⁶ The source data for the following five cost report statistics is: Minnesota County Human Service Cost Report CY2010 published in December 2011. This information can also be found at: <https://edocs.dhs.state.mn.us/lfsrserver/Public/DHS-4179H-ENG>

⁷ Statewide Total Human Service Cost average per capita was \$1,913. Otter Tail County's cost of \$1,788 ranked 32nd lowest of 87 counties

⁸ Statewide average county portion of total cost was \$124. Otter Tail County's cost of \$118 ranked 50th lowest of 87 counties

⁹ This information is an excerpt from the Minnesota Property Tax Administrator's Manual, February 2011

Elections:

Accuracy of post-election audit.

Post – Election Review

Attached are copies of the certified Post-election Review Worksheets and copies of the Post-Election Review Results for the November 2, 2010 State General Election, which were completed on Monday, November 15, 2010. The November 2, 2010 State General Election is the most recent election requiring a post-election review.

The two precincts that were the subjects of the post-election review were randomly chosen by the Canvassing Board for the 2010 State Primary Election. Aastad and Lida Townships were chosen. At the post-election review the ballots for the following required races were hand counted and compared with the results from the equipment used in the polling place on Election Day.

United States Representative District 7 and Governor and Lieutenant Governor.

The Post-Election Review Worksheets were downloaded from the Secretary of State's website on the date and time indicated on the first page. After the post-election review teams had complete a hand-count of the ballots casted for the above two races, the results were entered into the appropriate worksheets. The worksheets were then printed and signed by the members of the post-election review teams.

The information was also transmitted to the Secretary of State's office through their website, which generated the attached Post-Election Review Results reports. As you will note the Post-Election Review Results reports state that both post-election review teams found no differences between the votes as counted by the equipment in the polling place on Election Day and the votes as hand-counted.

In the lower right corner of each page of the Post-Election Review Results reports you will note in the explanation column the word "ACCEPTABLE", which means that Otter Tail County successfully passed the post-election review process. If Otter Tail County had not passed phase one of the post-election review processes, then additional precincts would have been selected for hand-counting.

Performance Measures for Otter Tail County Veteran's Office

Veteran's Services

Percent of veterans surveyed who said their questions were answered when seeking benefit information from the County Veteran's Office.

Recommended Change in Outcome Measure:

Since our office serves veterans and their family members, we propose that Otter Tail County modify its outcome measure to read as follows: "Percent of veterans, dependents and survivors who said their questions were answered when seeking federal state and/or local benefit information from their County Veterans Service Office"

- In June 2012, we developed and began using a customer satisfaction survey tool. Consequently, we have not systematically gathered data to help us respond to this measure. Anecdotally, veterans, dependents and survivors have indicated that they are very satisfied with the performance of the Otter Tail County Veterans Service Officers and support staff. In addition to our full time offices in Fergus Falls and New York Mills we have established and maintained nine (9) Satellite offices in communities strategically located throughout the County providing weekly Outreach services for those who find travel difficult due to age or infirmities. We also provide advocacy to those in all County long term & assisted living facilities and those who may be housebound.

- Each year the Department of Veterans Affairs’ Office of Policy and Planning publishes the annual Geographic Distribution of VA Expenditures (GDX) report providing the estimated dollar expenditures for major VA programs at the State, County and Congressional district levels. For 2011, statistics derived from this report for Otter Tail County were as follows:
 - 5,413: Veteran’s population in Otter Tail County (13th largest among Minnesota counties)
 - \$18,980,000: Compensation and Pension Benefits
 - \$14,716,000: Medical care benefits
 - \$ 787,000: Education/Vocational/Rehab Employment Benefits
 - \$ 580,000: Insurance & indemnities benefits
 - \$35,063,000: Total Benefits for Otter Tail County Veterans

Performance Measures for Otter Tail Public Works

Public Works

Citizen’s rating of the road conditions in the county will be done in 2012. Based on the survey and review of pavement conditions a “pavement rating” will be developed.

- We are developing citizen’s survey questions to rate their opinions of our highway and bridge system. The survey will be completed in September, 2012. We do have Pavement Management System software in place and will be receiving our second pavement rating survey information from Mn/DOT in late 2012. With now two sets of data points on our highway segments in early 2013 we can develop life cycle curves and set a minimum pavement condition ratings that are acceptable by the public, the County Board, and our division.

County Parks

Citizens’ rating of the quality of county parks, recreational programs and/or facilities.

- We are preparing a citizen’s survey rating the quality of Phelps Mill Park. This survey will be conducted in August, 2012.

Library

The Viking Library System is a federated regional public library system serving the six west central Minnesota counties of Douglas, Grant, Otter Tail, Pope, Stevens and Traverse.

1. The use of public services (bookmobile, day cares/Head Start, Group Homes) according to visits per 1000 residents.

Use of public services according to visits per 1000 residents:

434 Viking Library System 439 Otter Tail County

2. The second is number of requests for support services by public library (delivery, software and hardware support of automated library catalog, Internet network, general consulting, supply and equipment ordering and Legacy programming according to contacts per library.

Otter Tail County has 4 libraries with an average of 820 contacts per library

Other Information:

3,280 Number of requests for support services in Otter Tail County