

TIF Division Newsletter



2015 TIF District Information from Counties

The [2015 TIF District Information Form](#) is now available on our website. The form collects information from counties regarding TIF activity and tax increment distributions for taxes payable in 2015. The information collected will be used to prepare the 2015 TIF reporting forms that are filed by authorities in 2016.

Please complete the form and e-mail, fax, or mail it to our office by Monday, February 29. We appreciate your cooperation in providing this information in a timely manner.

TIF Plans for New Districts

Each year the Office of the State Auditor (OSA) learns of new TIF districts for which a TIF plan (and subsequent annual reporting) had not been filed by the authority. The TIF Act requires authorities to file a copy of all new and modified TIF plans with the OSA and the Commissioner of Revenue within 60 days after the latest of: (i) the filing of the request for certification of the district; (ii) approval of the plan by the municipality; or (iii) adoption of the plan by the authority.

Authorities should verify that TIF plans for any new districts created in 2015 have been submitted in order to ensure timely annual reporting in 2016.

Plans can be filed via the State Auditor's Form Entry System (SAFES). If you have questions, please call 651-296-4716 or e-mail us at TIF@osa.state.mn.us.

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TIF Videos

TIF Videos are available on the State Auditor’s website. The videos cover educational and instructional topics, including:

[Introduction to Tax Increment Financing](#)

[The History of TIF and Why It Matters](#)

[TIF District Types](#)

[TIF Pooling](#)

[Excess Increments vs. Excess Taxes](#)

[Instructions for Completing the TIF Plan Collection Form for New Districts](#)

[Instructions for Completing the TIF Plan Collection Form for Modified Districts](#)

Consultant SAFES Access

Authorization for all consultants and non-authority employees to have access to the State Auditor’s Form Entry System (SAFES) expires at the end of each calendar year. An [authorization form for 2016](#) is now available for downloading and can be submitted by e-mail, fax, or mail, and is required to gain access to SAFES.

Authority employees do not need to submit a new form, as access for employees of authorities does not expire. If an employee of an authority does not have current access to SAFES and needs it, please contact our office.

Verify SAFES Contact Information

Current and new SAFES users need to verify their contact information during the first login each year. Users will not be able to proceed in SAFES until the contact information is verified.

Contact information is located in the “Contacts” screen which is the first screen after you log in. After updating your contact information, click the “Verify” button located on the bottom right. If you are having trouble accessing SAFES, please contact our office.

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