OFFICE OF THE STATE AUDITOR
E-Update
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**State Auditor
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1. Available: Registration for OSA Annual Training

2. Update: Volunteer Fire Relief Association Working Group

3. Avoiding Pitfalls: Computer Access by Employees

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1. Available: Registration for OSA Annual Training

Registration for the Office of the State Auditor Annual Training is now open. The training will be held on Wednesday, November 19 at the Ramada Hotel Bloomington Minneapolis Airport/Mall Area. To download the training brochure, which includes details about the training and links to the online registration, please go to:

http://www.auditor.state.mn.us/other/audittraining_1411_brochure.pdf.

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2. Update: Volunteer Fire Relief Association Working Group

The Volunteer Fire Relief Association Working Group met on October 22. The Group reviewed potential topics for consideration submitted by relief association trustees and consultants, and discussed some technical changes identified by OSA staff. The Group also discussed new Governmental Accounting Standards Board (GASB) Statements that relate to accounting and financial reporting for pension plans and employers.

The next meeting of the Working Group will be held on November 13 from 11:00 a.m. to 1:00 p.m. at our 525 Park Street office in Saint Paul. Meetings are open to the public. Working Group meeting materials are available at:

http://www.auditor.state.mn.us/default.aspx?page=reliefworkinggroup.

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3. Avoiding Pitfalls: Computer Access by Employees

In many public entities, technology staff is responsible for granting computer access to employees. The technology staff should be notified when an employee ends public employment so that the former employee's access to the entity's computer network can be terminated. Technology staff should also be notified when an employee transfers to a position where the need for data is more limited than it had been in the former position, so that the employee's access to not public information is appropriately restricted.

By communicating changes in employee status to technology staff on a timely basis, access to an entity's computer network and applications can be controlled and safeguarded.

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