

# STATE OF MINNESOTA

## Office of the State Auditor



**Rebecca Otto**  
**State Auditor**

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**EAST CENTRAL SOLID WASTE COMMISSION**  
**MORA, MINNESOTA**

**YEAR ENDED DECEMBER 31, 2015**

## **Description of the Office of the State Auditor**

The mission of the Office of the State Auditor is to oversee local government finances for Minnesota taxpayers by helping to ensure financial integrity and accountability in local governmental financial activities.

Through financial, compliance, and special audits, the State Auditor oversees and ensures that local government funds are used for the purposes intended by law and that local governments hold themselves to the highest standards of financial accountability.

The State Auditor performs approximately 150 financial and compliance audits per year and has oversight responsibilities for over 3,300 local units of government throughout the state. The office currently maintains five divisions:

**Audit Practice** - conducts financial and legal compliance audits of local governments;

**Government Information** - collects and analyzes financial information for cities, towns, counties, and special districts;

**Legal/Special Investigations** - provides legal analysis and counsel to the Office and responds to outside inquiries about Minnesota local government law; as well as investigates allegations of misfeasance, malfeasance, and nonfeasance in local government;

**Pension** - monitors investment, financial, and actuarial reporting for approximately 700 public pension funds; and

**Tax Increment Financing** - promotes compliance and accountability in local governments' use of tax increment financing through financial and compliance audits.

The State Auditor serves on the State Executive Council, State Board of Investment, Land Exchange Board, Public Employees Retirement Association Board, Minnesota Housing Finance Agency, and the Rural Finance Authority Board.

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This document can be made available in alternative formats upon request. Call 651-296-2551 [voice] or 1-800-627-3529 [relay service] for assistance; or visit the Office of the State Auditor's web site: [www.auditor.state.mn.us](http://www.auditor.state.mn.us).

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

**Year Ended December 31, 2015**



**Audit Practice Division  
Office of the State Auditor  
State of Minnesota**

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**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

**ORGANIZATION  
2015**

	<u>Position</u>	<u>County</u>	<u>Term Expires</u>
Board of Commissioners			
Richard Greene	Chair	Chisago	December 31, 2015
Phil Peterson	Vice Chair	Mille Lacs	December 31, 2015
Stephen Hallan	Treasurer	Pine	December 31, 2015
Dennis McNally	Member	Kanabec	December 31, 2015
Dave Oslund	Member	Isanti	December 31, 2015
Executive Director			
Janelle Troupe			

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REBECCA OTTO  
STATE AUDITOR

# STATE OF MINNESOTA

## OFFICE OF THE STATE AUDITOR

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### INDEPENDENT AUDITOR'S REPORT

Board of Commissioners  
East Central Solid Waste Commission  
Mora, Minnesota

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the East Central Solid Waste Commission as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements, as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Commission's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we

express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the East Central Solid Waste Commission as of December 31, 2015, and the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Emphasis of Matter - Change in Accounting Principle***

As discussed in Note 1 to the financial statements, in 2015 the Commission adopted new accounting guidance by implementing the provisions of Governmental Accounting Standards Board (GASB) Statement No. 68, *Accounting and Financial Reporting for Pensions*, as amended by GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*, and GASB Statement No. 82, *Pension Issues*, which represents a change in accounting principles. Our opinion is not modified with respect to this matter.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and Required Supplementary Information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*/s/Rebecca Otto*

REBECCA OTTO  
STATE AUDITOR

*/s/Greg Hierlinger*

GREG HIERLINGER, CPA  
DEPUTY STATE AUDITOR

September 21, 2016

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

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**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2015  
(Unaudited)**

**FINANCIAL HIGHLIGHTS**

There are several items included in the financial highlights for 2015.

- Municipal solid waste (MSW) disposed of in the landfill was 94,070 tons. The demolition landfill took in 5,982 cubic yards.
- Scale fees charged to self-haulers increased showing an increase in the number of people hauling their own MSW instead of using a commercial hauler.

**OVERVIEW OF ANNUAL FINANCIAL REPORT**

The Management's Discussion and Analysis (MD&A) serves as an introduction to the financial statements. The MD&A represents management's examination and analysis of the East Central Solid Waste Commission's financial condition and performance. Summary financial statement data, key financial and operational indicators used in the Commission operating budget, and other management tools were used for this analysis.

The financial statements report information about the Commission using accrual accounting methods.

The financial statements include: a statement of net position; a statement of revenues, expenses, and changes in net position; a statement of cash flows; and notes to the financial statements. The statement of net position presents assets, deferred outflows of resources, liabilities, deferred inflows of resources, and net position, which is further broken down into net investment in capital assets and unrestricted net position. The statement of revenues, expenses, and changes in net position presents the results of the business activities over the course of the fiscal year and also includes depreciation of capital assets. The statement of cash flows presents the cash flows from operating activities, financing activities, capital and related activities, investment activities, and the net cash provided by (used in) operating activities. The statement of cash flows presents cash receipts and cash disbursement information without consideration of the earnings event, when an obligation arises, or depreciation of capital assets. The notes to the financial statements provide required disclosures and other information essential to a full understanding of material data

provided in the statements. The notes present information about the Commission's accounting policies, significant account balances and activities, material risks, obligations, commitments, contingencies, and subsequent events, if any. The financial statements were prepared by the Commission's staff from the detailed books and records of the Commission. The financial statements were audited and adjusted, if material, during the independent external audit process.

## SUMMARY OF ORGANIZATION AND BUSINESS

The East Central Solid Waste Commission was formed through a joint powers agreement in 1988 between the Minnesota counties of Chisago, Isanti, Kanabec, Mille Lacs, and Pine. The Commission owns and operates an integrated solid waste management disposal system consisting of a municipal solid waste landfill (located in Arthur Township in Kanabec County); two transfer stations (one located near Cambridge in Isanti Township, Isanti County, and the other located near Hinckley in Mission Creek Township, Pine County); and an inactive compost facility (located adjacent to the municipal solid waste landfill).

## FINANCIAL ANALYSIS

The following comparative condensed financial statements and other selected information serve as the key financial data and indicators for management, monitoring, and planning. Comments regarding budget-to-actual variances and year-to-year variances are included in each section by the name of the statement or account.

As can be seen from the table below, total assets increased by \$1,216,805 from \$14,682,659 in 2014 to \$15,899,464 in 2015. Liabilities increased by \$486,958 in 2015 due to additional requirements to account for net pension liability.

### Condensed Statement of Net Position

	2015	2014	Change	
			Dollar	Percent (%)
<b>Assets</b>				
Current assets	\$ 5,445,804	\$ 5,944,468	\$ (498,664)	(8.4)
Capital assets - net	5,841,990	4,388,946	1,453,044	33.1
Other assets	4,611,670	4,349,245	262,425	6.0
<b>Total Assets</b>	<b>\$ 15,899,464</b>	<b>\$ 14,682,659</b>	<b>\$ 1,216,805</b>	<b>8.3</b>
<b>Deferred Outflows of Resources</b>				
Deferred pension outflows	\$ 59,654	\$ -	\$ 59,654	100.0
<b>Liabilities</b>				
Current liabilities	\$ 495,270	\$ 317,532	\$ 177,738	56.0
Noncurrent liabilities	6,360,925	6,051,705	309,220	5.1
<b>Total Liabilities</b>	<b>\$ 6,856,195</b>	<b>\$ 6,369,237</b>	<b>\$ 486,958</b>	<b>7.6</b>
<b>Deferred Inflows of Resources</b>				
Deferred pension inflows	\$ 45,436	\$ -	\$ 45,436	100.0

	2015	2014	Change	
			Dollar	Percent (%)
<b>Net Position</b>				
Net investment in capital assets	\$ 5,841,990	\$ 4,388,946	\$ 1,453,044	33.1
Unrestricted	<u>3,215,497</u>	<u>3,924,476</u>	<u>(708,979)</u>	(18.1)
Total Net Position, as reported	<u>\$ 9,057,487</u>	\$ 8,313,422	<u>\$ 744,065</u>	9.0
Change in accounting principle*		<u>(395,967)</u>		
Total Net Position, as restated		<u>\$ 7,917,455</u>		

\*This is the first year the Commission implemented the new pension accounting and financial reporting standards, GASB Statements 68, 71, and 82. The Commission had to make a prior year change in accounting principles to record the Commission's net pension liability and related deferred outflows of resources.

### Condensed Statement of Revenues, Expenses, and Changes in Net Position

	2015 Actual	2015 Budget	2014 Actual	Variance 2015 Actual to Budget (%)	Changes in Actual 2014 to 2015	
					Dollar	Percent (%)
<b>Revenues</b>						
Operating revenues	\$ 5,831,127	\$ 4,929,700	\$ 5,615,547	18.3	\$ 215,580	3.8
Nonoperating revenues	<u>136,506</u>	<u>77,000</u>	<u>238,833</u>	77.3	<u>(102,327)</u>	(42.8)
Total Revenues	<u>\$ 5,967,633</u>	<u>\$ 5,006,700</u>	<u>\$ 5,854,380</u>	19.2	<u>\$ 113,253</u>	1.9
<b>Expenses</b>						
Operating expenses	\$ 4,783,122	\$ 4,783,512	\$ 5,578,689	0.0	\$ (795,567)	(14.3)
Nonoperating expenses	<u>44,479</u>	<u>27,000</u>	<u>26,310</u>	64.7	<u>18,169</u>	69.1
Total Expenses	<u>\$ 4,827,601</u>	<u>\$ 4,810,512</u>	<u>\$ 5,604,999</u>	0.4	<u>\$ (777,398)</u>	(13.9)
Change in Net Position	\$ 1,140,032	\$ 196,188	\$ 249,381	481.1	\$ 890,651	357.1
Net Position - January 1	<u>7,917,455*</u>	<u>8,313,422</u>	<u>8,064,041</u>	(4.8)	<u>(146,586)</u>	(1.8)
Net Position - December 31	<u>\$ 9,057,487</u>	<u>\$ 8,509,610</u>	<u>\$ 8,313,422</u>	6.4	<u>\$ 744,065</u>	9.0

\*Amount includes a change in accounting principles.

### Revenues

The Commission's operating revenues are derived from various sources: mixed municipal solid waste tipping fees, appliance disposal fees, electronics recycling fees, tire disposal fees, mattress disposal fees, and other miscellaneous tipping fees. Nonoperating income includes investment income and the sale of landfill gas to the Southern Minnesota Municipal Power Agency. Other income is partly comprised of checks received from the Minnesota Counties Intergovernmental Trust for rebates.

Operating revenues were \$5,831,127, a 3.8 percent increase over 2014. Total revenues were up 1.9 percent from 2014.

Total revenues were \$960,933 more than budgeted, with the major additions caused by an additional 14,069 tons of MSW being delivered over the budgeted amount of 80,000 tons. Nonoperating revenues were also higher than budgeted because of interest earned on the financial assurance account. Intergovernmental income is increased because of a new program that two counties are participating in--PaintCare, a paint collection program. This money is passed through to the participating counties. Income from the sale of landfill gas to the Southern Minnesota Municipal Power Agency was significantly down from previous years because of problems with the system.

## **Expenses**

Operating expenses were down 14.3 percent; \$795,567 lower than 2014, but only \$390 less than budgeted.

Expenses such as Kanabec County Host Fee, Arthur Township Host Fee, and transfer stations operations contract with Patnode Trucking were all over budget because the expenses are in direct relation to the increased tonnage over budget. In addition to increased tonnage, 84,969 of the tons, instead of the budgeted contract of 77,000 tons, were delivered under the Hauling Contract, increasing the hauler rebate. There were also an increased amount of equipment repairs due to the Bomag engine warranty being denied, requiring the Commission to pay a repair from the previous year.

This is the first year the Commission implemented the new pension accounting and financial reporting standards, GASB Statements 68, 71, and 82. The Commission had to make a prior year change in accounting principles to record the net pension liability for 2014 in the amount of \$395,967, causing a 4.8 percent decrease in net position at December 31, 2014.

## **Budgetary Highlights**

The Commission creates an annual operating budget, which includes proposed expenses and capital expenditures. Staff prepare the draft budget using historical information to determine operating expenses. This proposed draft budget is presented to the Commission Board for review. Necessary changes are made to the draft budget before the Board approves the final budget. The Commission's operating budget remains in effect the entire year, but individual items in that budget may be revised. The Board is presented with detailed monthly financial statements; however, they are not reported on nor shown in the financial statement section of this report.

## **Capital Assets**

At the end of fiscal year 2015, the Commission had invested an additional \$1,453,044 in capital assets. Major capital purchases for 2015 included continued addition of gas wells in the landfill, landfill permitting, a solar pump, Phase 6B/C landfill expansion, and an update to the weighing software.

Total capital assets at December 31, 2015, were \$27,331,552 versus \$24,916,467 at December 31, 2014. These assets, after being decreased by accumulated depreciation, provided a net book value of \$5,841,990 at December 31, 2015, and \$4,388,946 at December 31, 2014.

### **Long-Term Liabilities**

Long-term liabilities consist of an estimated liability for landfill closure/postclosure of \$5,838,303 and compensated absences payable of \$101,467. The balance at year-end in the restricted asset for financial assurance was \$4,611,670. Monthly deposits are made into the financial assurance fund, and interest earned on that fund remains in the restricted asset.

With the Commission implementing GASB Statements 68, 71, and 82, there is net pension liability in the amount of \$421,155.

### **MSW Changes in Tonnage**

Tonnage increased 2,982 tons, or 3.3 percent, from 2014.

### **ECONOMIC AND OTHER FACTORS**

The Commission considered many factors when setting the fiscal year 2015 budget.

Many of the budget items are based on the tonnage of waste that is delivered to the facilities. For 2015, the budget was based on 80,000 tons of MSW being delivered; actual numbers were 94,070 tons.

### **CONTACTING THE COMMISSION'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our five member counties, citizens of the five counties, commercial customers, and creditors with a general overview of the Commission's accountability of the revenue and expenses. If you have questions about this report or need additional financial information, contact the Executive Director/Fiscal Officer, Janelle Troupe, East Central Solid Waste Commission, 1756 - 180th Avenue, P. O. Box 29, Mora, Minnesota 55051 or [JanelleTroupe@gmail.com](mailto:JanelleTroupe@gmail.com).

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## **BASIC FINANCIAL STATEMENTS**

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**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

***EXHIBIT 1***

**STATEMENT OF NET POSITION  
DECEMBER 31, 2015**

**Assets**

**Current assets**

Cash and cash equivalents	\$	4,962,430
Accounts receivable		483,374

<b>Total current assets</b>	<b>\$</b>	<b>5,445,804</b>
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**Noncurrent assets**

Assets restricted for financial assurance escrow account		
Cash and investments	\$	4,611,670
Capital assets		
Nondepreciable		519,741
Depreciable - net		5,322,249

<b>Total noncurrent assets</b>	<b>\$</b>	<b>10,453,660</b>
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<b>Total Assets</b>	<b>\$</b>	<b>15,899,464</b>
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**Deferred Outflows of Resources**

Deferred outflows for pensions	\$	59,654
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**Liabilities**

**Current liabilities**

Accounts payable	\$	210,364
Salaries payable		37,314
Hauler rebate payable		195,578
Due to other governments		52,014

<b>Total current liabilities</b>	<b>\$</b>	<b>495,270</b>
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**Noncurrent liabilities**

Compensated absences	\$	101,467
Estimated liability for landfill closure/postclosure		5,838,303
Net pension liability		421,155

<b>Total noncurrent liabilities</b>	<b>\$</b>	<b>6,360,925</b>
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<b>Total Liabilities</b>	<b>\$</b>	<b>6,856,195</b>
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**Deferred Inflows of Resources**

Deferred inflows for pensions	\$	45,436
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**Net Position**

Investment in capital assets	\$	5,841,990
Unrestricted		3,215,497

<b>Total Net Position</b>	<b>\$</b>	<b>9,057,487</b>
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**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

*EXHIBIT 2*

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION  
FOR THE YEAR ENDED DECEMBER 31, 2015**

<b>Operating Revenues</b>	
Charges for services	\$ 5,802,656
Miscellaneous	28,471
	<b>\$ 5,831,127</b>
<b>Operating Expenses</b>	
Salaries and benefits	\$ 740,099
Administration and overhead	8,990
Professional services	194,602
Contracted services	470,314
Repair and maintenance	296,780
Landfill operations	238,828
Recycling	59,600
Host fees	505,796
Hauler rebate expense	1,183,802
Utilities	63,434
Insurance	47,709
Miscellaneous	11,127
Depreciation	962,041
	<b>\$ 4,783,122</b>
<b>Operating Income (Loss)</b>	<b>\$ 1,048,005</b>
<b>Nonoperating Revenues (Expenses)</b>	
Intergovernmental revenue	\$ 44,479
Investment income (loss)	84,229
Sale of landfill gas	7,798
Household hazardous waste	(44,479)
	<b>\$ 92,027</b>
<b>Change in Net Position</b>	<b>\$ 1,140,032</b>
<b>Net Position - January 1, as restated (Note 1.I.)</b>	<b>7,917,455</b>
<b>Net Position - December 31</b>	<b>\$ 9,057,487</b>

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

**EXHIBIT 3**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2015  
Increase (Decrease) in Cash and Cash Equivalents**

<b>Cash Flows from Operating Activities</b>	
Receipts from customers and users	\$ 5,892,783
Payments to suppliers	(3,055,058)
Payments to employees	(686,417)
	<hr/>
<b>Net cash provided by (used in) operating activities</b>	<b>\$ 2,151,308</b>
<b>Cash Flows from Noncapital Financing Activities</b>	
Intergovernmental revenue	\$ 44,479
Household hazardous waste payments to counties	(44,479)
Payments to financial assurance account	(262,425)
Proceeds from the sale of landfill gas	7,798
	<hr/>
<b>Net cash provided by (used in) noncapital financing activities</b>	<b>\$ (254,627)</b>
<b>Cash Flows from Capital and Related Financing Activities</b>	
Purchases of capital assets	\$ (2,415,085)
	<hr/>
<b>Cash Flows from Investing Activities</b>	
Investment earnings received	\$ 84,229
	<hr/>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>\$ (434,175)</b>
<b>Cash and Cash Equivalents at January 1</b>	<b>5,396,605</b>
	<hr/>
<b>Cash and Cash Equivalents at December 31</b>	<b>\$ 4,962,430</b>
	<hr/>
<b>Reconciliation of Operating Income (Loss) to Net Cash Provided by (Used in) Operating Activities</b>	
<b>Operating income (loss)</b>	<b>\$ 1,048,005</b>
	<hr/>
<b>Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities</b>	
Depreciation expense	\$ 962,041
(Increase) decrease in accounts receivable	61,656
(Increase) decrease in prepaid items	2,833
(Increase) decrease in deferred outflows for pensions	(41,611)
Increase (decrease) in accounts payable	(58,623)
Increase (decrease) in hauler rebate payable	195,578
Increase (decrease) in salaries payable	26,695
Increase (decrease) in due to other governments	14,088
Increase (decrease) in compensated absences payable	16,017
Increase (decrease) in landfill closure liability	(127,952)
Increase (decrease) in net pension liability	7,145
Increase (decrease) in deferred inflows for pensions	45,436
	<hr/>
<b>Total adjustments</b>	<b>\$ 1,103,303</b>
	<hr/>
<b>Net Cash Provided by (Used in) Operating Activities</b>	<b>\$ 2,151,308</b>
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The notes to the financial statements are an integral part of this statement.

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**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

**NOTES TO THE FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2015**

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1. Summary of Significant Accounting Policies

The financial reporting policies of the East Central Solid Waste Commission conform to generally accepted accounting principles.

A. Financial Reporting Entity

The East Central Solid Waste Commission is a joint powers authority between Chisago, Isanti, Kanabec, Mille Lacs, and Pine Counties, formed under an agreement in 1988, which was entered into pursuant to Minn. Stat. § 471.59, the Joint Powers Act.

The Commission was formed to fulfill the counties' obligation pursuant to Minn. Stat. chs. 400 and 115A to provide for the management and disposal of solid waste in each respective county. It is the intention of the counties to cooperate in a joint venture to provide the greatest public benefit possible for the entire contiguous five-county area in planning, management, and implementation of programs that deal with solid waste issues.

The Commission is governed by a Board of Commissioners composed of five members, one voting member from each county. At its annual meeting, the Board of County Commissioners of each county chooses a member and an alternate, both County Commissioners, as representatives of the county. In the absence of the voting member, the alternate votes.

The Commission is a separate entity independent of the counties that formed it. In accordance with generally accepted accounting principles, the Commission's financial statements are not included in any member county's financial statements. No single member county retains control over the operations or is financially accountable for the Commission.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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1. Summary of Significant Accounting Policies (Continued)

B. Basis of Presentation

The Commission's accounts are organized as an enterprise fund. The operations are accounted for with a set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, equities, revenues, and expenses. Enterprise funds are used to account for operations that provide a service to citizens financed primarily by charges to users of that service, and activities where the periodic measurement of net income is deemed appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

C. Basis of Accounting

Accounting records are maintained on the accrual basis of accounting under which revenues are recorded when they are earned, and expenses are recorded when the corresponding liabilities are incurred.

D. Budgetary Data

The Commission adopts an annual budget prepared on the accrual basis of accounting.

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position

1. Assets

Cash and Cash Equivalents

The Commission's cash consists of cash on hand, petty cash, checking accounts, savings accounts, money market mutual funds, and U.S. government agency securities. Investments are reported at their fair value at December 31, 2015, based on market value prices.

For the purposes of the statement of cash flows, all highly liquid investments with a maturity of three months or less when purchased are considered to be cash equivalents. These are reported as current assets. The cash balance restricted for the financial assurance escrow account is not considered to be a cash equivalent.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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1. Summary of Significant Accounting Policies

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position

1. Assets (Continued)

Accounts Receivable

No allowance was made for uncollectible accounts. The Commission uses the direct write-off method of recording uncollectible accounts receivable.

Restricted Assets

The Commission is required by bond agreements to maintain certain resources on deposit with its fiscal agent for future bond and interest payments and financial assurance requirements.

Capital Assets

It is the policy of the Commission to use the half-year convention for calculating the amount of depreciation to claim in the year an asset is purchased or first placed into service. Pursuant to this policy, all assets have one-half year of depreciation applied to them in the year the asset is purchased or first placed into service, regardless of the date when the asset is purchased or first placed into service. Capital assets are recorded at cost. Depreciation is provided on a straight-line basis over the estimated useful lives of the assets, which range from 5 to 10 years for office furniture and equipment, 3 to 20 years for the landfill, 7 to 20 years for plant and equipment, and 5 to 20 years for transfer stations.

In accordance with the vote of the Board of the East Central Solid Waste Commission on November 30, 1999, and pursuant to Resolution No. 1-99, it is the policy of the Commission to capitalize tangible capital assets greater than or equal to \$1,000. Assets below this threshold are expensed in the year acquired.

The Commission has tagged all tangible capital assets valued at \$300 or more utilizing a numeric inventory control numbering system. On an annual basis, during the first quarter of the year, the Commission conducts a physical inventory of assets.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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1. Summary of Significant Accounting Policies

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position  
(Continued)

2. Liabilities

Long-term liabilities consist of compensated absences and closure and postclosure care costs for the landfill.

The compensated absences liability represents amounts for earned but unpaid vacation, unpaid compensatory time, and severance pay. Employees' unused sick leave that has reached 800 hours is included as a liability; individual employee's sick leave under 800 hours is not included as a liability as it does not vest. There is one employee that reached 800 hours and one employee that is very close to reaching 800 hours. Those hours have been included in compensated absences.

3. Pension Plan

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from PERA's fiduciary net position have been determined on the same basis as they are reported by PERA, except that PERA's fiscal year-end is June 30. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Plan investments are reported at fair value.

4. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position reports a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expenditure/expense) until then. Currently, the Commission has one item, deferred pension outflows, that qualifies for reporting in this category. These outflows arise only under the full accrual basis of accounting and consist of pension plan contributions paid subsequent to the measurement date and also the differences between projected and actual earnings on pension plan investments and, accordingly, are reported only in the statement of net position.



**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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1. Summary of Significant Accounting Policies

E. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position

4. Deferred Outflows/Inflows of Resources (Continued)

In addition to liabilities, the statement of financial position reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. Currently, the Commission has one item, deferred pension inflows, reported as deferred inflows. These inflows arise only under the full accrual basis of accounting and consist of differences between expected and actual pension plan economic experience and also pension plan changes in proportionate share and, accordingly, are reported only in the statement of net position.

F. Classification of Net Position

Equity is classified as net position and displayed in three components:

1. Investment in capital assets - consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings (net of unspent related debt proceeds, if any) attributable to the acquisition, construction, or improvement of those assets.
2. Restricted net position - consists of net position with constraints placed on its use either by: (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
3. Unrestricted net position - all other assets that do not meet the definition of "restricted" or "investment in capital assets." The Commission first utilizes restricted resources to finance qualifying activities.

When both restricted and unrestricted resources are available for use, it is the Commission's policy to use restricted resources first and then unrestricted resources as needed.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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1. Summary of Significant Accounting Policies (Continued)

G. Revenues and Expenses

1. Revenues

Operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as miscellaneous sales and investment earnings, result from nonexchange transactions or incidental activities.

Charges for Services

Charges for services consist of tipping fees (fees charged to local refuse haulers) and are recognized as revenue when earned.

Other Revenues

Other revenues, such as material sales of recyclables and landfill gas, along with miscellaneous revenues, are recognized when received in cash because they generally are not measurable until then. Investment income is recognized when earned.

2. Expenses

Enterprise funds recognize expenses when they are incurred.

H. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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1. Summary of Significant Accounting Policies (Continued)

I. Change in Accounting Principles

During the year ended December 31, 2015, the Commission adopted new accounting guidance by implementing the provisions of GASB Statements 68, 71, and 82. GASB Statement No. 68, *Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27*, requires governments providing defined benefit pensions to employees through pension plans administered through trusts to record their proportionate share of the net pension obligation as a liability on their financial statements along with related deferred outflows of resources, deferred inflows of resources, and pension expense. This statement also requires additional note disclosures and schedules in the required supplementary information.

GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date - an amendment of GASB Statement No. 68*, addresses an issue regarding amounts associated with contributions made to a pension plan after the measurement date of the net pension liability.

GASB Statement No. 82, *Pension Issues - an amendment of GASB Statements No. 67, No. 68, and No. 73*, modifies the measure of payroll presented in the required supplementary information schedules.

GASB Statements 68 and 71 require the Commission to report its proportionate share of the PERA total employers' unfunded pension liability. As a result, beginning net position has been restated to record the Commission's net pension liability and related deferred outflows of resources.

	<u>Business-Type Activities</u>
Net Position, January 1, 2015, as previously reported	\$ 8,313,422
Change in accounting principles	<u>(395,967)</u>
Net Position, January 1, 2015, as restated	<u>\$ 7,917,455</u>

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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2. Detailed Notes

A. Assets

1. Deposits and Investments

a. Deposits

The Commission's total cash and investments are reported as follows:

Cash and cash equivalents	\$ 4,962,430
Restricted assets	
Financial assurance escrow account	<u>4,611,670</u>
Total Cash and Investments	<u>\$ 9,574,100</u>

The Commission is authorized by Minn. Stat. §§ 118A.02 and 118A.04 to designate a depository for public funds and to invest in certificates of deposit. The Commission is required by Minn. Stat. § 118A.03 to protect deposits with insurance, surety bond, or collateral. The market value of collateral pledged shall be at least ten percent more than the amount on deposit at the close of the financial institution's banking day, not covered by insurance or bonds.

Authorized collateral includes treasury bills, notes and bonds; issues of U.S. government agencies; general obligations rated "A" or better and revenue obligations rated "AA" or better; irrevocable standby letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution not owned or controlled by the financial institution furnishing the collateral.

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a financial institution failure, the Commission's deposits may not be returned to it. The Commission does not have a deposit policy for custodial credit risk other than complying with the requirements of Minnesota statutes. As of December 31, 2015, the Commission's deposits were not exposed to custodial credit risk.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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2. Detailed Notes

A. Assets

1. Deposits and Investments (Continued)

b. Investments

The Commission may invest in the following types of investments as authorized by Minn. Stat. §§ 118A.04 and 118A.05:

- (1) securities which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress, except mortgage-backed securities defined as “high risk” by Minn. Stat. § 118A.04, subd. 6;
- (2) mutual funds through shares of registered investment companies provided the mutual fund receives certain ratings depending on its investments;
- (3) general obligations of the State of Minnesota and its municipalities, and in certain state agency and local obligations of Minnesota and other states provided such obligations have certain specified bond ratings by a national bond rating service;
- (4) bankers’ acceptances of United States banks;
- (5) commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest quality category by two nationally recognized rating agencies and matures in 270 days or less; and
- (6) with certain restrictions, in repurchase agreements, securities lending agreements, joint powers investment trusts, and guaranteed investment contracts.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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2. Detailed Notes

A. Assets

1. Deposits and Investments

b. Investments (Continued)

Interest Rate Risk

Interest rate risk is the risk that changes in the market interest rates will adversely affect the fair value of an investment.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of an investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party. As of December 31, 2015, the Commission's investments were not exposed to custodial credit risk.

Concentration of Credit Risk

The concentration of credit risk is the risk of loss that may be caused by the Commission's investment in a single issuer.

The Commission does not have a policy addressing any of the above-listed risks.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

2. Detailed Notes

A. Assets

1. Deposits and Investments (Continued)

The following table presents the Commission's deposit and investment balances at December 31, 2015, and information relating to potential investment risks:

Investment Type	Credit Risk		Concentration Risk	Interest Rate Risk	Carrying (Fair) Value
	Credit Rating	Rating Agency	Percent of Portfolio	Maturity Date	
Money Market					
Federated Government Obligations Tax-Managed Fund	NR	N/A	3.2%	N/A	\$ 149,155
U.S. Government Agency Securities					
Federal Home Loan Bank Bonds	AAA	Moody		12/01/2021	\$ 69,121
Federal Home Loan Bank Bonds	AAA	Moody		06/09/2017	67,104
Federal Home Loan Bank Bonds	AAA	Moody		07/24/2017	9,965
Federal Home Loan Bank Bonds	AAA	Moody		09/13/2019	192,574
Federal Home Loan Bank Bonds	AAA	Moody		03/12/2021	80,723
Federal Home Loan Bank Bonds	AAA	Moody		04/04/2025	73,712
Total Federal Home Loan Bank Bonds			10.7%		\$ 493,199
Federal Home Loan Mortgage Corporation	AAA	Moody		07/28/2017	\$ 24,958
Federal Home Loan Mortgage Corporation (Note)	AAA	Moody		05/30/2019	125,938
Federal Home Loan Mortgage Corporation (Note)	AAA	Moody		01/13/2022	304,167
Federal Home Loan Mortgage Corporation (Gold Pool)	NR	N/A		02/01/2024	17,611
Federal Home Loan Mortgage Corporation (Gold Pool)	NR	N/A		09/01/2024	28,648
Federal Home Loan Mortgage Corporation	NR	N/A		03/15/2027	49,417
Federal Home Loan Mortgage Corporation (Gold Pool)	NR	N/A		06/01/2040	28,550
Federal Home Loan Mortgage Corporation (Gold Pool)	NR	N/A		07/01/2040	13,297
Federal Home Loan Mortgage Corporation (Gold Pool)	NR	N/A		10/01/2040	16,120
Federal Home Loan Mortgage Corporation (Medium-Term Note)	AAA	Moody		08/17/2018	125,150
Federal Home Loan Mortgage Corporation (Medium-Term Note)	AAA	Moody		12/28/2018	274,865
Federal Home Loan Mortgage Corporation (Medium-Term Note)	AAA	Moody		04/29/2020	75,134
Federal Home Loan Mortgage Corporation	AAA	Moody		05/01/2020	49,229
Total Federal Home Loan Mortgage Corporation			24.6%		\$ 1,133,084
Government National Mortgage Association (Pool #782772)	NR	N/A		09/15/2024	\$ 24,812
Government National Mortgage Association	NR	N/A		10/20/2037	17,625
Government National Mortgage Association	NR	N/A		12/20/2037	8,572
Government National Mortgage Association II (Pool #004187)	NR	N/A		07/20/2038	5,040
Government National Mortgage Association	NR	N/A		04/20/2039	58,696

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

2. Detailed Notes

A. Assets

1. Deposits and Investments (Continued)

Investment Type	Credit Risk		Concentration Risk	Interest Rate Risk	Carrying (Fair) Value
	Credit Rating	Rating Agency	Percent of Portfolio	Maturity Date	
U.S. Government Agency Securities (Continued)					
Government National Mortgage Association	NR	N/A		06/16/2039	19,976
Government National Mortgage Association	NR	N/A		08/16/2039	19,555
Government National Mortgage Association II (Pool #004573)	NR	N/A		11/20/2039	15,978
Government National Mortgage Association	NR	N/A		05/16/2040	20,037
Government National Mortgage Association	NR	N/A		08/20/2040	25,053
Government National Mortgage Association II (Pool #005175)	NR	N/A		09/20/2041	38,276
Total Government National Mortgage Association			5.5%		\$ 253,620
Federal Farm Credit Bank	AAA	Moody		06/14/2017	\$ 154,818
Federal Farm Credit Bank	AAA	Moody		01/30/2023	78,226
Federal Farm Credit Bank	AAA	Moody		03/06/2019	51,037
Federal Farm Credit Bank	AAA	Moody		12/12/2022	73,460
Federal Farm Credit Bank	AAA	Moody		04/20/2018	99,488
Federal Farm Credit Bank	AAA	Moody		03/03/2020	125,023
Federal Farm Credit Bank	AAA	Moody		09/29/2021	75,059
Federal Farm Credit Bank	AAA	Moody		09/30/2024	100,957
Total Federal Farm Credit Bank Bonds			16.4%		\$ 758,068
Federal National Mortgage Association	AAA	Moody		04/17/2019	\$ 148,391
Federal National Mortgage Association	AAA	Moody		04/15/2020	221,623
Federal National Mortgage Association (Pool #AJ7718)	NR	N/A		12/01/2026	18,182
Federal National Mortgage Association (Pool #257163)	NR	N/A		04/01/2028	18,415
Federal National Mortgage Association (Pool #932620)	NR	N/A		03/01/2030	5,540
Federal National Mortgage Association (Pool #Ma0949)	NR	N/A		01/01/2032	23,363
Federal National Mortgage Association	NR	N/A		12/25/2039	13,682
Federal National Mortgage Association (Pool #Ae8393)	NR	N/A		11/01/2040	43,608
Federal National Mortgage Association	NR	N/A		08/25/2041	53,664
Federal National Mortgage Association	NR	N/A		06/25/2042	25,003
Federal National Mortgage Association	AAA	Moody		11/30/2018	148,910
Federal National Mortgage Association	NR	N/A		09/25/2041	21,474
Total Federal National Mortgage Association			16.1%		\$ 741,855
U.S. Treasury Bill	AAA	Moody		11/30/2018	\$ 105,221
U.S. Treasury N/B	AAA	Moody		11/15/2022	145,716
U.S. Treasury N/B	AAA	Moody		02/15/2019	116,702
U.S. Treasury N/B	AAA	Moody		07/31/2019	156,387
U.S. Treasury N/B	AAA	Moody		04/30/2018	88,843
U.S. Treasury N/B	AAA	Moody		04/30/2019	100,582
U.S. Treasury N/B	AAA	Moody		09/30/2016	120,238
Total U.S. Treasuries			18.1%		\$ 833,689



**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

2. Detailed Notes

A. Assets

1. Deposits and Investments (Continued)

Investment Type	Credit Risk		Concentration Risk	Interest Rate Risk	Carrying (Fair) Value
	Credit Rating	Rating Agency	Percent of Portfolio	Maturity Date	
Total U.S. Government Agency Securities					\$ 4,213,515
Negotiable Certificate of Deposit Luana Savings Bank			5.4%		\$ 249,000
Total Investments					\$ 4,611,670
Deposits					4,961,630
Petty cash					800
Total Deposits and Investments					<u>\$ 9,574,100</u>

N/R - Not rated

N/A - Not applicable

Carrying values of the Commission's cash and investments at December 31, 2015, are:

Current assets	
Cash on deposit at the Commission	
Cash on hand	\$ 800
Checking	3,539,928
Certificates of deposit	<u>1,421,702</u>
Total unrestricted cash and cash equivalents	\$ 4,962,430
Restricted assets	
Financial assurance escrow account	
First American Corporate Trust Treasury Fund	<u>4,611,670</u>
Total Cash and Investments	<u>\$ 9,574,100</u>

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

2. Detailed Notes

A. Assets (Continued)

2. Capital Assets

A summary of capital assets at December 31, 2015, follows:

	Beginning Balance	Increase	Decrease	Ending Balance
Capital assets not depreciated				
Land	\$ 371,813	\$ -	\$ -	\$ 371,813
Intangible assets	147,928	-	-	147,928
Total capital assets not depreciated	\$ 519,741	\$ -	\$ -	\$ 519,741
Capital assets depreciated				
Buildings	\$ 11,601,767	\$ -	\$ -	\$ 11,601,767
Equipment	1,579,624	8,160	-	1,587,784
Furniture and fixtures	39,855	-	-	39,855
Improvements other than buildings	10,407,369	2,406,925	-	12,814,294
Vehicles	768,111	-	-	768,111
Total capital assets depreciated	\$ 24,396,726	\$ 2,415,085	\$ -	\$ 26,811,811
Less: accumulated depreciation for				
Buildings	\$ (9,808,142)	\$ (181,934)	\$ -	\$ (9,990,076)
Equipment	(1,133,942)	(127,890)	-	(1,261,832)
Furniture and fixtures	(39,855)	-	-	(39,855)
Improvements other than buildings	(8,988,250)	(588,950)	-	(9,577,200)
Vehicles	(557,332)	(63,267)	-	(620,599)
Total accumulated depreciation	\$ (20,527,521)	\$ (962,041)	\$ -	\$ (21,489,562)
Total capital assets depreciated, net	\$ 3,869,205	\$ 1,453,044	\$ -	\$ 5,322,249
Net Capital Assets	\$ 4,388,946	\$ 1,453,044	\$ -	\$ 5,841,990

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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2. Detailed Notes (Continued)

B. Liabilities

1. Long-Term Debt

Changes in long-term debt are summarized below:

	Compensated Absences	Accrued Closure and Postclosure Care
Payable - January 1, 2015	\$ 85,450	\$ 5,966,255
Additions to compensated absences	45,249	-
Deductions from compensated absences	(29,232)	-
Change in accrual for closure and postclosure care	-	(127,952)
Payable - December 31, 2015	\$ 101,467	\$ 5,838,303

2. Compensated Absences

Under the Commission's personnel policies and union contracts, employees are granted vacation and sick leave in varying amounts based on their length of service.

Unused accumulated vacation is paid to employees upon termination. Unvested sick leave, valued at \$72,773 at December 31, 2015, is available to employees in the event of illness-related absences and is not paid to them at termination unless the employee has accrued 800 hours. Two employees have vested sick leave in the amount of \$50,312.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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2. Detailed Notes

B. Liabilities (Continued)

3. Landfill Closure and Postclosure Care Costs

State and federal laws and regulations require the Commission to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for 20 years after closure. Although closure and postclosure care costs will be paid only near or after the date that the landfill stops accepting waste, the Commission reports a portion of these closure and postclosure care costs as an operating expense in each period based on landfill capacity used as of each balance sheet date, in accordance with GASB Statement No. 18, *Accounting for Municipal Solid Waste Landfill Closure and Postclosure Care Costs*.

The \$5,838,303 reported as the accrued closure and postclosure care liability at December 31, 2015, represents the cumulative amount reported to date based on the use of 96 percent of the estimated capacity of the currently permitted landfill. The Commission will recognize the remaining estimated cost of closure and postclosure care of \$240,845 as the remaining estimated capacity is filled. These amounts are based on what it would cost to perform all closure and postclosure care in 2015. Actual costs may be higher or lower due to inflation, changes in technology, or changes in regulations. The Commission's current permit expires July 3, 2025.

The Commission is required by state and federal laws and regulations to make annual contributions to a trust to finance closure and postclosure care. An escrow balance of \$4,611,670 is held for these purposes. The Commission is underfunded in this account by \$1,226,633 at December 31, 2015. The financial assurance escrow account is reported as a restricted asset on the balance sheet. The Commission expects future inflation costs to be covered from future unobligated cash held by the Commission. However, if interest earnings are inadequate or additional postclosure care requirements are determined (due to changes in technology or applicable laws or regulations, for example), these costs may need to be covered by charges to future landfill users or from future tax revenue.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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3. Pension Plans

Defined Benefit Pension Plans

A. Plan Description

All full-time and certain part-time employees of the East Central Solid Waste Commission are covered by defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the General Employees Retirement Fund, which is a cost-sharing, multiple-employer retirement plan. The plan is established and administered in accordance with Minn. Stat. chs. 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

General Employees Retirement Fund members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. The Basic Plan was closed to new members in 1967. All new members must participate in the Coordinated Plan, for which benefits vest after five years of credited service.

B. Benefits Provided

PERA provides retirement benefits as well as disability benefits to members and benefits to survivors upon death of eligible members. Benefit provisions are established by state statute and can be modified only by the state legislature. Benefit increases are provided to benefit recipients each January. Increases are related to the funding ratio of the plan. Benefit recipients receive a future annual 1.0 percent post-retirement benefit increase. If the funding ratio reaches 90 percent for two consecutive years, the benefit increase will revert to 2.5 percent. If, after reverting to a 2.5 percent benefit increase, the funding ratio declines to less than 80 percent for one year or less than 85 percent for two consecutive years, the benefit increase will decrease to 1.0 percent.

The benefit provisions stated in the following paragraph of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits but are not yet receiving them are bound by the provisions in effect at the time they last terminated their public service.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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3. Pension Plans

Defined Benefit Pension Plans

B. Benefits Provided (Continued)

Benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for General Employees Retirement Fund Coordinated and Basic Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Basic Plan member is 2.2 percent of average salary for each of the first ten years of service and 2.7 percent for each remaining year. The annuity accrual rate for a Coordinated Plan member is 1.2 percent of average salary for each of the first ten years of service and 1.7 percent for each remaining year. Under Method 2, the annuity accrual rate is 2.7 percent of average salary for Basic Plan members and 1.7 percent for Coordinated Plan members for each year of service.

For General Employees Retirement Fund members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90, and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66. Disability benefits are available for vested members and are based on years of service and average high-five salary.

C. Contributions

Pension benefits are funded from member and employer contributions and income from the investment of fund assets. Rates for employer and employee contributions are set by Minn. Stat. ch. 353. These statutes are established and amended by the state legislature. Basic Plan members and Coordinated Plan members were required to contribute 9.10 percent and 6.50 percent, respectively, of their annual covered salary in 2015.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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3. Pension Plans

Defined Benefit Pension Plans

C. Contributions (Continued)

In 2015, the Commission was required to contribute the following percentages of annual covered salary:

General Employees Retirement Fund	
Basic Plan members	11.78%
Coordinated Plan members	7.50

The Coordinated Plan member and employer contribution rates each reflect a 0.25 percent increase from 2014.

The Commission's contributions for the General Employees Retirement Fund for the year ended December 31, 2015, were \$36,961. The contributions are equal to the contractually required contributions as set by state statute.

D. Pension Costs

At December 31, 2015, the Commission reported a liability of \$421,155 for its proportionate share of the General Employees Retirement Fund's net pension liability. The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Commission's proportion of the net pension liability was based on the Commission's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2014, through June 30, 2015, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2015, the Commission's proportion was 0.0081 percent. It was 0.0081 percent measured as of June 30, 2014. For the year ended June 30, 2015, the Commission recognized pension expense of \$10,970 for its proportionate share of the General Employees Retirement Fund's pension expense.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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3. Pension Plans

Defined Benefit Pension Plans

D. Pension Costs (Continued)

The Commission reported its proportionate share of the General Employees Retirement Fund's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ -	\$ 21,234
Difference between projected and actual investment earnings	39,869	-
Changes in proportion	-	24,202
Contributions paid to PERA subsequent to the measurement date	19,785	-
Total	\$ 59,654	\$ 45,436

The \$19,785 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2016. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31	Pension Expense Amount
2016	\$ (5,178)
2017	(5,178)
2018	(5,178)
2019	9,967



**EAST CENTRAL SOLID WASTE COMMISSION  
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3. Pension Plans

Defined Benefit Pension Plans (Continued)

E. Actuarial Assumptions

The total pension liability in the June 30, 2015, actuarial valuation was determined using the individual entry age normal actuarial cost method and the following additional actuarial assumptions:

Inflation	2.75 percent per year
Active member payroll growth	3.50 percent per year
Investment rate of return	7.90 percent per year

Salary increases were based on a service-related table. Mortality rates for active members, retirees, survivors, and disabilitants were based on RP-2000 tables for males or females, as appropriate, with slight adjustments. The cost of living benefit increases for retirees was assumed to be 1.0 percent effective every January 1 through 2035, and 2.5 percent thereafter.

Actuarial assumptions used in the June 30, 2015, valuation were based on the results of actuarial experience studies. The experience study in the General Employees Retirement Fund was for the period July 1, 2004, through June 30, 2008, with an update of economic assumptions in 2014.

In 2015, an updated experience study was done for PERA's General Employees Retirement Fund for the six-year period ending June 30, 2014, which would result in a larger pension liability. However, PERA will not implement the changes in assumptions until its June 30, 2016, estimate of pension liability.

The long-term expected rate of return on pension plan investments is 7.9 percent. The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness of the long-term expected rate of return on a regular basis using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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3. Pension Plans

Defined Benefit Pension Plans

E. Actuarial Assumptions (Continued)

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic stocks	45%	5.50%
International stocks	15	6.00
Bonds	18	1.45
Alternative assets	20	6.40
Cash	2	0.50

F. Discount Rate

The discount rate used to measure the total pension liability was 7.9 percent. The discount rate did not change since the prior measurement date. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rate specified in statute. Based on that assumption, each of the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

G. Pension Liability Sensitivity

The following presents the Commission's proportionate share of the net pension liability calculated using the discount rate disclosed in the preceding paragraph, as well as what the Commission's proportionate share of the net pension liability would be if it were calculated using a discount rate 1.0 percentage point lower or 1.0 percentage point higher than the current discount rate:

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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3. Pension Plans

Defined Benefit Pension Plans

G. Pension Liability Sensitivity (Continued)

	1% Decrease in Discount Rate (6.9%)	Discount Rate (7.9%)	1% Increase in Discount Rate (8.9%)
Proportionate share of the General Employees Retirement Fund net pension liability	\$ 662,201	\$ 421,155	\$ 222,083

H. Pension Plan Fiduciary Net Position

Detailed information about the pension plan’s fiduciary net position is available in a separately issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the internet at [www.mnpera.org](http://www.mnpera.org); by writing to PERA at 60 Empire Drive, Suite 200, St. Paul, Minnesota 55103-2088; or by calling (651) 296-7460 or 1-800-652-9026.

4. Summary of Significant Contingencies and Other Items

Risk Management

The Commission is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. The Commission has entered into a joint powers agreement with Minnesota counties to form the Minnesota Counties Intergovernmental Trust (MCIT) to protect against liabilities from workers’ compensation and property and casualty. The Commission purchases commercial insurance for other risks of loss. There were no significant reductions in insurance from the previous year or settlements in excess of insurance for any of the past three years.

The Workers’ Compensation Division of MCIT is self-sustaining based on the contributions charged, so that total contributions plus compounded earnings on these contributions will equal the amount needed to satisfy claims liabilities and other expenses. MCIT participates in the Workers’ Compensation Reinsurance Association with coverage at \$490,000 per claim in 2015 and \$500,000 per claim in 2016. Should the MCIT Workers’ Compensation Division liabilities exceed assets, MCIT may assess the Commission in a method and amount to be determined by MCIT.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

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4. Summary of Significant Contingencies and Other Items

Risk Management (Continued)

The Property and Casualty Division of MCIT is self-sustaining, and the Commission pays an annual premium to cover current and future losses. MCIT carries reinsurance for its property lines to protect against catastrophic losses. Should the MCIT Property and Casualty Division liabilities exceed assets, MCIT may assess the Commission in a method and amount to be determined by MCIT.

**REQUIRED SUPPLEMENTARY INFORMATION**

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**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

*EXHIBIT A-1*

**SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY  
PERA GENERAL EMPLOYEES RETIREMENT FUND  
DECEMBER 31, 2015**

<b>Measurement Date</b>	<b>Employer's Proportion of the Net Pension Liability (Asset)</b>	<b>Employer's Proportionate Share of the Net Pension Liability (Asset) (a)</b>	<b>Covered Payroll (b)</b>	<b>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of Covered Payroll (a/b)</b>	<b>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</b>
2015	0.0081%	\$ 421,155	\$ 477,876	88.13%	78.19%

This schedule is intended to show information for ten years. Additional years will be displayed as they become available. The measurement date for each year is June 30.

**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

*EXHIBIT A-2*

**SCHEDULE OF CONTRIBUTIONS  
PERA GENERAL EMPLOYEES RETIREMENT FUND  
DECEMBER 31, 2015**

<b>Year Ending</b>	<b>Statutorily Required Contributions (a)</b>	<b>Actual Contributions in Relation to Statutorily Required Contributions (b)</b>	<b>Contribution (Deficiency) Excess (b-a)</b>	<b>Covered Payroll (c)</b>	<b>Actual Contributions as a Percentage of Covered Payroll (b/c)</b>
2015	\$ 36,961	\$ 36,961	\$ -	\$ 492,818	7.50%

This schedule is intended to show information for ten years. Additional years will be displayed as they become available. The Commission's year-end is December 31.

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**EAST CENTRAL SOLID WASTE COMMISSION  
MORA, MINNESOTA**

**SCHEDULE OF FINDINGS AND RECOMMENDATIONS  
FOR THE YEAR ENDED DECEMBER 31, 2015**

**INTERNAL CONTROL OVER FINANCIAL REPORTING**

**PREVIOUSLY REPORTED ITEM NOT RESOLVED**

Finding 2005-001

**Segregation of Duties**

**Criteria:** A good system of internal control provides for an adequate segregation of duties so that no one individual handles a transaction from its inception to completion.

**Condition:** The East Central Solid Waste Commission lacks proper segregation of duties. The Commission has one staff person who is responsible for billing, collecting, recording, and depositing receipts.

**Context:** Due to the limited number of office personnel within the Commission, segregation of the accounting functions necessary to ensure adequate internal accounting control is not possible. This is not unusual in operations the size of the East Central Solid Waste Commission; however, the Commission's management should constantly be aware of this condition and realize that the concentration of duties and responsibilities in a limited number of individuals is not desirable from an accounting point of view.

**Effect:** Inadequate segregation of duties could adversely affect the Commission's ability to detect misstatements in amounts that would be material in relation to the financial statements in a timely period by employees in the normal course of performing their assigned functions.

**Cause:** The Commission informed us that it does not have the economic resources needed to hire additional qualified staff in order to adequately segregate duties.

**Recommendation:** We recommend the Commission's management be aware of the lack of segregation of the accounting functions and continue oversight procedures to ensure that the Commission's internal control policies and procedures are followed by staff.

Client's Response:

*The ECSWC Board is aware of the lack of segregation of duties. The Commission has taken many steps to separate duties. The weighmasters are assisting with the reconciliation of the bank statement. They check to see that all deposits are made and also check off the cleared checks on the statement. Checks are posted in the register by a weighmaster, and the secretary has taken on the task of reconciling petty cash. Deposits from the scale house continue to be taken to the bank in locked bags; the Executive Director does not have access to the keys. In 2013, a part-time fiscal officer was hired to assist with accounts payable and accounts receivable functions.*



REBECCA OTTO  
STATE AUDITOR

# STATE OF MINNESOTA

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### COMMUNICATION OF SIGNIFICANT DEFICIENCIES AND/OR MATERIAL WEAKNESSES IN INTERNAL CONTROL OVER FINANCIAL REPORTING AND OTHER MATTERS

Board of Commissioners  
East Central Solid Waste Commission  
Mora, Minnesota

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the financial statements of the East Central Solid Waste Commission as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements, and have issued our report thereon dated September 21, 2016.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the East Central Solid Waste Commission's basic financial statements, we considered the Commission's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Commission's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material

weaknesses may exist that have not been identified. Our audit was also not designed to identify deficiencies in internal control that might be significant deficiencies. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. This significant deficiency is reported in the Schedule of Findings and Recommendations as item 2005-001.

### **East Central Solid Waste Commission's Response to Finding**

The East Central Solid Waste Commission's written response to the internal control finding identified in our audit has been included in the Schedule of Findings and Recommendations. We did not audit the Commission's response and, accordingly, we express no opinion on it.

This communication is intended solely for the information and use of the Board of Commissioners, management, and others within the Commission, and is not intended to be, and should not be, used by anyone other than those specified parties.

*/s/Rebecca Otto*

REBECCA OTTO  
STATE AUDITOR

*/s/Greg Hierlinger*

GREG HIERLINGER, CPA  
DEPUTY STATE AUDITOR

September 21, 2016



REBECCA OTTO  
STATE AUDITOR

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## INDEPENDENT AUDITOR'S REPORT ON MINNESOTA LEGAL COMPLIANCE

Board of Commissioners  
East Central Solid Waste Commission  
Mora, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, the accompanying financial statements of the East Central Solid Waste Commission as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements and have issued our report thereon dated September 21, 2016.

The *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, contains seven categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and tax increment financing. Our audit considered all of the listed categories, except that we did not test for compliance with the provisions for public indebtedness and tax increment financing because the Commission has no debt or tax increment financing districts.

In connection with our audit, nothing came to our attention that caused us to believe that the East Central Solid Waste Commission failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the Commission's noncompliance with the above referenced provisions.

This report is intended solely for the information and use of the Board of Commissioners and management of the East Central Solid Waste Commission and the State Auditor and is not intended to be, and should not be, used by anyone other than those specified parties.

/s/Rebecca Otto

REBECCA OTTO  
STATE AUDITOR

/s/Greg Hierlinger

GREG HIERLINGER, CPA  
DEPUTY STATE AUDITOR

September 21, 2016

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